

### IMPORTS CLEARANCE: ACCOMPANIED BAGGAGE VIA BUS/COACH

1. Upon arrival at the border entry gate (from Mozambique), the bus/coach driver will be subjected to health screening at the port health facility and then authorized to go and park in the designated area.
2. Passengers alight the bus and proceed for health screening.
3. The bus/coach driver reports to immigration with passenger manifest ahead of passengers arriving to clear immigration. The driver then proceeds to customs to hand over the cargo manifest.
4. All goods are offloaded from the bus/coach for inspection by Customs, and owners of goods proceed in presenting goods to MoA (for sanitary and phytosanitary controls) and MBS (for standards controls) followed by completing a simplified declaration (Form 47) to Customs and payment of any duties and fees due.
5. The passengers proceed with completion of temporary admission or import formalities and other controls as may be required.
6. The bus/coach is then inspected by Customs for any contraband or undeclared goods. MoA and MBS are called and relevant actions taken depending on goods identified.
7. Passengers re-board the bus, which is registered to enter Malawi by Customs and proceeds to the exit gate.
8. At the border exit gate (entry to Malawi) the bus is registered by the security guard.

### EXPORTS CLEARANCE: ACCOMPANIED BAGGAGE VIA BUS/COACH

1. Upon arrival at the border entry gate, the driver will pass the border entry gate and park the bus/coach in the designated area.
2. The bus/coach driver then reports to the designated control counters and submits both the passenger and cargo manifests to Customs and Immigration, respectively.
3. All passengers alight the bus/coach and proceed to clear immigration.
4. All goods are offloaded from the bus/coach for inspection by Customs, and owners of goods proceed in presenting goods to MoA (for sanitary and phytosanitary controls) followed by completing a simplified declaration (Form 47).
5. The bus/coach is then inspected by Customs for any contraband or undeclared goods. MoA (sanitary and phytosanitary) are called and relevant actions are taken depending on the goods identified.
6. The driver and passengers are cleared by Police and re-board the bus which is registered by Customs to exit Malawi and proceeds to the exit gate.
7. At the border exit gate (to Mozambique) the bus is registered by the security guard.

### IMPORTS CLEARANCE: ACCOMPANIED BAGGAGE FOR PRIVATE VEHICLES

1. Upon arrival at the border entry gate (from Mozambique), the driver will be subjected to health screening and then authorized to go and park in the designated area.
2. All vehicle occupants alight the vehicle and proceed for: (a) Health control and (b) Immigration control.
3. The vehicle occupants proceed in presenting goods to MoA (for sanitary and phytosanitary controls) and MBS (for standards controls) followed by completing a simplified declaration (Form 47) to Customs and payment of any duties and fees due.
4. The vehicle occupants proceed with completion of temporary admission or import formalities, including for private vehicles, and other controls as may be required.
5. The vehicle occupants re-board the vehicle, which is registered to enter Malawi by Customs and proceeds to the exit gate.
6. At the border exit gate (entry to Malawi) the vehicle is registered by the security guard.

### EXPORTS CLEARANCE: ACCOMPANIED BAGGAGE FOR PRIVATE VEHICLES

1. Upon arrival at the border entry gate, the driver will pass the entry gate and park the vehicle in the designated area.
2. All occupants of the vehicle alight for controls/procedures.
3. The goods are offloaded and presented for inspection by Customs and owners proceed in presenting goods to MoA (for sanitary and phytosanitary controls) followed by completion of a simplified declaration (Form 47). They also complete temporary exportation formalities, including private vehicles, and other controls as may be required.
4. The vehicle is registered by customs. Thereafter the driver and passengers clear immigration followed by Police, re-board the vehicle and proceed to the exit gate.
5. At the border exit gate (to Mozambique) the vehicle is registered by the security guard.

The Malawi Government would like to register its appreciation to the International Finance Corporation of the World Bank Group for providing financial and technical support towards implementation of CBM. The government through the Ministry of Trade and Industry remains committed in making further improvements to ease doing business in Malawi.

# COORDINATED BORDER MANAGEMENT (CBM)

## FOR FURTHER INFORMATION:

Toll Free: 672

+265 (0) 1 828 773

+265 (0) 996 278 690

callcentre@mra.mw

MalawiRevenueAuthorityHQ

MRA\_Malawi

@mra\_malawi

## FOR EFFECTIVE AND EFFICIENT CLEARANCE OF GOODS AND PEOPLE



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The Malawi Government, through the Ministry of Trade and Industry, is implementing reforms aimed at making Malawi an attractive destination for investment and international trade. The reforms, amongst many, include the Coordinated Border Management (CBM), the One Stop Border Post Project (OSBP), the National Single Window (NSW), and the Trade Facilitation Bill. CBM is an approach whereby border agencies, seek greater efficiencies in managing trade and travel flows, whilst complying with all regulations. OSBP improves border efficiency by providing a single facility at the adjoining borders to house both countries agencies that process exit and import procedures. The National Single Window is an electronic system aimed at easing import, export and transit regulatory transactions. The Trade Facilitation Bill has been developed to address gaps identified in the holistic implementation of trade facilitation reforms.

The overall goal of these reforms is to facilitate trade by making transactions efficient, effective and seamless. The CBM operating model has been developed to reduce delays at the international borders by reducing the number of government agencies. This will be achieved by some agencies delegating their border responsibilities to those that will remain at the border, thus eliminating duplications, optimizing resource use and reducing the cost of doing business at the borders. The implementation of the CBM operating model is scheduled to commence in the first quarter of 2023 with a pilot at Mwanza border post.

The number of border agencies at the border will, until further notice be 6 as per the listing overleaf.

The Malawi Revenue Authority (MRA) is the designated lead agency that will coordinate all matters relating to border clearances. In addition, a Joint Border Operations Committee (JBOC) has been formed whose mandate is to handle local operational issues and complaints to ensure smooth and efficient clearances.

The Malawi Government is committed to ensuring that border clearances are transparent through the effective implementation of CBM. CBM is not a relaxation of the regulations, but aims to achieve both speed and compliance. This brochure highlights the major changes and outlines how to clear cargo under the CBM model of operation.

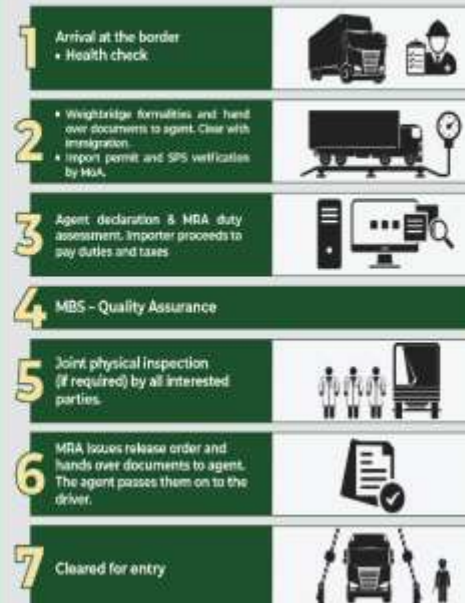
The 6 agencies to remain at the Mwanza border under CBM are the following;

1. Malawi Police Service (MPS)
2. Department of Immigration and Citizenship Services (Immigration)
3. Malawi Revenue Authority (MRA)
4. Ministry of Agriculture (MoA): Department of Agricultural Research Services (DARS) and Department of Animal Health and Livestock Development (DAHLD)
5. Malawi Bureau of Standards (MBS)
6. Ministry of Health (Port Health)

There has been no change in the responsibilities of the Malawi Police Service and Department of Immigration and Citizenship services under CBM. All other agencies relocating from the border have delegated their responsibilities to either MRA, MoA or MBS.

## IMPORTS CLEARANCE: COMMERCIAL GOODS

1. On arrival at the border entry gate (from Mozambique), the driver will clear with Port Health and then proceed for weighbridge formalities.
2. After completion of weighbridge formalities, the driver will park up before handing over consignment documents to an agent and then proceed to clear Immigration. The agent will verify, for applicable goods:
  - a) Import permits and phytosanitary certificates with MoA (Department of Agricultural Research Services - DARS) for plant and plant products, and forestry products.
  - b) Import permits and sanitary certificates for animal and animal products, fisheries and animal wildlife with MoA (Department of Animal Health and Livestock Development (DAHLD)).
3. Either directly, or after MoA verifies and approves the import permits and certificates depending on the goods, the agent will prepare and submit the Customs declaration and attach all required documents on ASYCUDA WORLD for MRA to undertake duty assessment. The importer then proceeds to pay duty and taxes.
4. MBS will be notified of goods requiring their attention via ASYCUDA WORLD, and execute their mandate of quality assurance and collection of applicable fees. MBS have also been delegated fisheries control as it relates to human consumption by the Department of Fisheries.
5. If a physical inspection is required by any of the agencies, they will inform MRA who will coordinate a single joint inspection involving all interested parties.
6. Once all the above processes have been complied with, the Agent will present consignment documents to MRA who will generate a release order. The release order is handed to the Agent, who passes to the truck driver who may then proceed to the exit gate.
7. At the border exit gate (entry to Malawi), the truck details are registered by the security guard before the driver is allowed to enter Malawi.



## EXPORTS CLEARANCE: COMMERCIAL GOODS

1. On arrival at the border entry gate, the driver is screened for security and will proceed for weighbridge formalities.
2. After completion of weighbridge formalities, the driver will park up before handing over consignment documents to an agent and then proceed to clear Immigration. The agent will verify, for applicable goods:
  - a) Export permits and phytosanitary certificates with MoA (Department of Agricultural Research Services - DARS) for plant and plant products, and forestry products.
  - b) Export permits and sanitary certificates for animal and animal products, fisheries and animal wildlife with MoA (Department of Animal Health and Livestock Development (DAHLD)).
3. The Agent will prepare and submit an export declaration and attach all required documents on ASYCUDA WORLD.
4. If a physical inspection is required by any of the agencies they will duly inform, MRA who will coordinate a single joint inspection involving all interested parties.
5. Once all the processes have been complied with and approved, MRA will generate a release order. The release order and related consignment documents are handed to the Agent, who passes them to the truck driver who may then proceed to the exit gate.
6. At the border exit gate (to Mozambique), the truck details are registered by the security guard before the driver is allowed to exit Malawi.

